

REQUEST FOR ARCHITECTURAL APPROVAL

Complete this form and submit to the (ACC) Architectural Control Committee for approval. ACC approval must be obtained prior to commencement of work. The ACC meets monthly.

Timberlakes Homeowners Association of Sarasota, Inc.

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TO BE COMPLETED BY THE HOMEOWNER:

Date of Request: _____ Name: _____ Lot # _____

Mailing Address: _____ Contact phone: _____

DESCRIPTION OF REQUEST INCLUDING ESTIMATED COMMENCEMENT DATE:

ATTACH THE FOLLOWING REQUIRED INFORMATION WITH YOUR REQUEST

- 1) Plot Plan or Survey showing the location of the modification
- 2) Copy of the plans or suitable drawing or picture, including dimensions and materials to be used
- 3) For painting requests – sample or color chip

ESTIMATED COMPLETION DATE (REQUIRED): _____

Owners are responsible of the work of persons under their employ, direction or authority. Please supervise the work to ensure that damage to the common areas does not occur. You will be responsible to correct such damage. Owners are responsible to conform to the local zoning and building regulations and for obtaining the required permits, if you request is approved.

Owner Signature Required: _____

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ARCHITECTURAL CONTROL COMMITTEE ACTION

Date Received _____ Date of Review by ACC _____

Request: _____ Approved _____ Denied _____ Modification/Clarification required

Additional Action/Comments: _____

ACC SIGNATURE: _____ DATE: _____

Date Homeowner Notification Mailed: _____